



# NOTICE OF MEETING

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## SCHOOLS FORUM

WEDNESDAY, 15 OCTOBER 2014 AT 5.00 PM

CONFERENCE ROOM A - CIVIC OFFICES, FLOOR 2

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### Membership

#### Schools Members

One head teacher representative - nursery phase  
Three head teacher representatives - primary phase  
Three head teacher representatives - secondary phase  
One head teacher representative - special phase  
Two academy representatives  
Eight governors

#### Non School Members

Four Councillors (1 from each political party)  
One representative from the following organisations:  
The Anglican Diocese  
The Roman Catholic Diocese  
The 16-19 Representative  
The Early Years providers (from the private, voluntary and independent sector)

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

### AGENDA

- 1 Apologies
- 2 Declarations of Interest

- 3 **Membership Changes**
- 4 **Minutes of the previous meeting held on 16 July 2014 and matters arising (Pages 1 - 6)**
- 5 **School Funding Reform 2015 - 2016 (Pages 7 - 34)**

**Purpose of report**

The purpose of this report is to inform Schools Forum of the progress being made towards the implementation of changes to School Funding for 2015-16 and to seek approval for the first stage of the submission to the Department for Education (DfE) of the 2015-16 budget proforma.

**Recommendations**

It is recommended that Schools Members:

- a. Agree that following confirmation of the 2015-16 Dedicated Schools Grant (DSG), officers will amend the unit values to minimise the impact of fluctuations in funding at the school level and to maintain overall affordability. In order to provide schools with some certainty, where possible any changes will be limited to the following formula factors:
  - Basic Per Pupil Entitlement
  - Prior attainment
  - Lump Sum
  - The percentage of the financial cap
- b. Agree the proposed changes to the mainstream funding formula factors, together with the choices that the Council has made in implementing these factors locally, as detailed at paragraph 4.6.
- c. Approve the submission of the draft proforma to the DfE as the first stage of the 2015-16 school's funding formula process.
- d. Agree by phase, (maintained primary and secondary schools) the de-delegation of the following budgets for central administration in 2015-16.

<b>Expenditure Item</b>	<b>De-Delegation Proposed</b>	
	<b>Primary</b>	<b>Secondary</b>
Administration of free school meals eligibility	Yes	Yes
Licences	Yes	Yes
Special Staff Costs: Union Duties only.	Yes	Yes
Schools Contingency Fund	Yes	Yes
Behaviour Support	Yes	No

Museum & Library Services	Yes	No

- e. Agree the proposed Growth Fund criteria for 2015-16 as set out on page 15 of the attached consultation document.
- f. Agree that Portsmouth will not operate a Falling Rolls Fund in 2015-16, for the reasons explained within the attached consultation document.
- g. Note, that subject to the government's consultation on the Finance Regulations, the DfE are proposing to increase the funding for Alternative Provision places from £8,000 to £10,000 from 01 September 2015.
- h. Note, that if it is agreed to increase the funding for Alternative Provision places, the top-up rates for Flying Bull Primary and the Harbour School would need to be reduced as follows, in order to maintain overall affordability.

	The Harbour School	Flying Bull Primary Academy
Element 3 Top up rate 1.4.2015 to 31.8.2015	£5,273	£6,638
Element 3 Top up rate 1.9.2015 to 31.3.2016	£2,714	£4,638

## 6 Schools Forum Constitution (Pages 35 - 48)

### Purpose

The purpose of this report is to seek Schools Forum approval of the revised constitution attached at Appendix 2. The amendments contained within this paper are intended to update the Schools Forum constitution to ensure that there is appropriate representation; particularly with the increasing number of schools converting to Academy status within the city.

### RECOMMENDATION

It is recommended that the Schools Forum approves the revised constitution attached at Appendix 2 of the report to take effect from 1<sup>st</sup> November 2014.

## 7 School modernisation and capital programme - capital contributions from schools (Pages 49 - 56)

### Purpose

The purpose of this report is to determine the methodology that should be used to secure a contribution from schools towards the Council's annual

school modernisation capital programme.

### **Recommendations**

It is recommended that Schools Forum consider and approve one of the following options for school contributions to the annual school modernisation capital programme (*full details of the options are set out in paragraph 4.5*):

- a) Option 1a - All maintained schools contribute an amount equivalent to the devolved formula capital (DFC) allocation.
- b) Option 1b - All maintained schools contribute an amount equivalent to 1% of the schools budget share.

The contributions in option 1a and 1b would be weighted as follows:

	DFC Equivalent	% Budget Share Equivalent
Total balances below £25,000	Nil Contribution	Nil contribution
Total balances £25,001 - £250,000	1X DFC	1%
Total balances £250,001-£500,000	1.5 DFC	1.5%
Total balances over £500,000	2X DFC	2%

- c) Option 1c - Only maintained schools with capital projects contribute an amount equivalent to their DFC allocation, on the following basis, using the weighting methodology in option 1a above:

Scheme Value £15,001 - £50,000 – equivalent of 1 year's DFC allocation

Scheme Value £50,001 - £100,000 – equivalent of 2 year's DFC allocation

Scheme Value above £100,000 – equivalent of 3 year's DFC allocation

## **8 Traded services - The Next Steps (presentation)**

## **9 Dates of future meetings**

The next meeting is on 10 December 2014.

The proposed dates for meetings in 2015 are (all meetings are at 4.30pm):

21 January  
25 February  
22 April  
15 July

## **10 Any other business**

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.